

# Acrobat 9.0 Pro - Level 2

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**Course Description:** In this course, you will use Adobe® Acrobat® 9.0 Pro to convert technical documents to PDF files, enhance and control PDF content accessibility, customize PDF documents for interactive use online, and prepare PDFs for commercial printing.

**Course Objective:** You will use Adobe® Acrobat® 9.0 Pro to convert documents to PDF files, enhance and customize PDF documents for interactive use online, and prepare them for printing

**Prerequisites:** It is recommended that you have taken Acrobat® 9.0 Pro: Level 1 or have equivalent knowledge.

**Course Length:** 1.0 Day(s)

**Performance-Based Objectives:**

Upon successful completion of this course, students will be able to:

- create PDF files from technical documents.
- enhance the utility and accessibility of PDF documents.
- create interactive PDF forms using Adobe LiveCycle Designer.
- make a PDF document ready for commercial printing.
- finalize PDF files for commercial printing.

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## Course Content

### Lesson 1: Creating PDFs from Technical Documents

Create PDF Documents Using Autodesk AutoCAD  
Measure Technical Drawings

### Lesson 2: Enhancing PDF Documents

Embed Multimedia  
Optimize PDF Files  
Enhance PDF Document Accessibility

### Lesson 3: Creating Interactive PDF Forms in Adobe LiveCycle Designer

Create a PDF Form  
Add Form Fields  
Create Calculations  
Create Buttons  
Track Forms  
Compile Returned Forms  
Organize Compiled Data

### Lesson 4: Preparing PDF Files for Commercial Printing

Examine the Commercial Printing Process  
Create PDF Files for Prepress  
Apply Color Management Settings  
Modify Adobe PDF Settings for Prepress  
Preview Printed Effects

### Lesson 5: Finalizing PDF Files for Commercial Printing

Preflight Documents  
Create PDF/X, PDF/A, and PDF/E  
Compliant Files  
Create a Composite  
Create Color Separations

### Appendix A: Miscellaneous Features Supplemental Lesson Adding Enhancements

Index Documents  
Batch Process PDF Documents  
Repurpose PDF Document Content

### Appendix B: Adobe Certified Expert (ACE) Program®

Verify a Digital ID